

Andy Beshear  
Governor



Phone: (502) 429-3300  
(800) 305-2042  
Fax: (502) 429-3311

## KENTUCKY BOARD OF NURSING

312 Whittington Parkway, Suite 300  
Louisville, Kentucky 40222-5172  
[www.kbn.ky.gov](http://www.kbn.ky.gov)

### BOARD MEETING MINUTES – Draft

February 20, 2020

**MEMBERS PRESENT:** Dina Byers, APRN, President  
Jessica Wilson, APRN, Vice President  
Audria Denker, RN  
Michele Dickens, RN  
David Dickerson, Citizen at Large  
Kristi Hilbert, RN  
Jimmy Isenberg, RN  
Susan Lawson, LPN  
Crystal Morgan, LPN  
Adam Ogle, RN  
Carl Vinson, LPN  
Robyn Wilcher, RN  
Mandi Walker, RN  
Gail Wise, RN

**MEMBERS-VIDEO/AUDIO  
PHONE CONFERENCE:** Teresa Huber, RN  
Christina Perkins, Citizen at Large

**MEMBERS ABSENT:**

**STAFF PRESENT:** Jessica Estes, Executive Director  
Nathan Goldman, General Counsel  
Kelsea Bennett, Executive Legal Secretary  
Chrissy Blazer, Nursing Investigator  
Jill Cambron, Nurse Investigator  
Lisa Dunsmore, Nurse Investigator  
Michelle Gary, Practice Assistant  
Myra Goldman, APRN Education & Practice Consultant  
Melissa Haddaway, Nurse Investigator  
Adrienne Harmon, Executive Secretary  
Jennifer Hart, HR Administrator  
Jessica Hill, Education Assistant  
Valerie Jones, Education Consultant  
Susan Lawson, Nurse Investigator  
Kim Pruitt, Nursing Practice Consultant  
Debbie Seely, Nurse Investigator  
Monica Shamell, Executive Assistant Secretary  
Patricia Smith, Compliance Branch Manager  
Lisa Sosnin, Nurse Investigator  
Ellen Thomson, APRN Nurse Investigator  
Rick Vancise, Case Manager  
Eric Velazquez, Resource Management Analyst II

Denise Vittoe, Nurse Investigator  
Laura Wagner, IM Manager  
Amy Wheeler, Staff Attorney

**GUESTS PRESENT:** Ginger Clarke, Associate Dean of Health Sciences/Nursing Program Administrator, Maysville Community and Technical College, Maysville, KY  
Lee Foley, Vice President, Beckfield College, Florence, KY  
James Harrison, Papa John's Pizza  
Patty Loebker-Katz, Dean of Practical Nursing Program, Beckfield College, Florence, KY  
Dr. Deborah Smith-Clay, Beckfield College, Florence, KY  
Diane Wolfer, President, Beckfield College, Florence, KY

**VIDEO/AUDIO  
PHONE CONFERENCE:** Karen R. Damron, PhD, RN; Dean, College of Nursing and Human Services; University of Pikeville; Pikeville, KY  
Dr. Patsy Jackson, DNP, MSN, BSN, APRN, FNP-C; Program Administrator-Associate Dean of Nursing; Big Sandy Community and Technical College; Prestonburg, KY  
Bernie Sutherland; Interim Nursing Education Consultant; KY Board of Nursing; Louisville, KY  
Betty H. Olinger, EdD, MSN, RN; Interim Nursing Program Administrator; Kentucky State University; Frankfort, KY

The roster of attendance submitted by the Executive Administrative Secretary is appended to the official copy of the minutes on file in the Board office.

### **CALL TO ORDER**

Dina Byers, President, called the meeting of the Kentucky Board of Nursing to order at 10:02 a.m. on February 20, 2020 at the Kentucky Board of Nursing office.

### **DECLARATION OF QUORUM**

The President declared a quorum present.

### **ADOPTION OF AGENDA**

A flexible agenda was adopted.

### **APPROVAL OF MINUTES**

The minutes from the December 12, 2019 and January 31, 2020 Board Meeting were approved as written.

### **PRESIDENT'S REPORT**

No Report

### **FINANCIAL OFFICER'S REPORT**

The Financial Report was presented by Jessica Estes, Executive Director. The Board reviewed and accepted the report as written.

## **EXECUTIVE DIRECTOR'S REPORT**

The written report of the Executive Director was presented and included information on Building and Operation; Personnel; Agency Information; KASPER/KOG; Regulation Updates; Upcoming Meetings; Legal Updates; Investigation Branch Report; Compliance Branch Report; Meetings and Activities; Kentucky Board of Nursing Licensure Report.

The Board accepted the Executive Director's report as written.

The Board, by and through the President Dina Byers, Delegated Authority to the Executive Director, Jessica Estes.

## **CREDENTIALS REVIEW PANEL**

The reports of the Credentials Review Panel meetings held December 12, 2019 and January 16, 2020 were presented. The Board reviewed and accepted the reports as written.

## **EDUCATION COMMITTEE**

The report of the Education Committee meeting held January 16, 2020 was presented. The Board accepted the report as written and the following actions were taken:

### **University of Pikeville BSN Program**

- **ACCEPTED THE UNIVERSITY OF PIKEVILLE PROPOSAL SUBMITTED OCTOBER 17, 2019, TO ESTABLISH A BSN PROGRAM.**

**THE UNIVERSITY OF PIKEVILLE PROPOSAL FOR THEIR BSN PROGRAM TO GRANTED DEVELOPMENTAL APPROVAL STATUS.**

### **Bluegrass Community and Technical College ADN Program**

- **ACCEPTED BLUEGRASS COMMUNITY AND TECHNICAL COLLEGE LETTER OF INTENT, DATED DECEMBER 16, 2019, TO ESTABLISH AN ADN PROGRAM IN WINCHESTER, KY.**

**BLUEGRASS COMMUNITY AND TECHNICAL COLLEGE, WINCHESTER, BE GRANTED APPROVAL TO SUBMIT A PROPOSAL FOR AN ADN NURSING PROGRAM.**

### **Lincoln Memorial University ADN Program**

- **ACCEPTED OCTOBER 28-29 2019 SITE VISIT REPORT OF THE LINCOLN MEMORIAL UNIVERSITY ADN PROGRAM, CORBIN, KY.**

**IN ACCORDANCE WITH 201 KAR 20:360 SECTION 1(1)(B), THE NEXT SITE VISIT BE CONDUCTED JOINTLY WITH ACEN DURING THE ACEN SITE VISIT SCHEDULED FOR SPRING 2027.**

**THE LINCOLN MEMORIAL UNIVERSITY ADN PROGRAM, CORBIN, KY, CONTINUE TO BE AN APPROVED PROGRAM OF NURSING.**

### **Kentucky Christian University BSN Program**

- **ACCEPTED THE NOVEMBER 6 AND 8, 2019, SITE VISIT REPORT OF THE KENTUCKY CHRISTIAN UNIVERSITY BSN PROGRAM. THE REQUIREMENTS TO BE MET, AS STATED IN THE REPORT, ARE AS FOLLOWS:**
  1. **BY SEPTEMBER 1, 2022, ENSURE THAT THE PROGRAM EVALUATION VALIDATES THAT IDENTIFIED PROGRAM OUTCOMES HAVE BEEN ACHIEVED AND PROVIDES EVIDENCE OF IMPROVEMENT BASED ON AN ANALYSIS OF THOSE RESULTS.**
    - **THE PROGRAM OF NURSING TO SUBMIT A PROGRESS REPORT WITH SUPPORTIVE EVIDENCE CONCERNING THE PROGRESS IN THE IMPLEMENTATION OF THE REQUIREMENTS TO BE MET BY MAY 29, 2020.**
    - **IN ACCORDANCE WITH 201 KAR 20:360 SECTION 1(1)(B), THE NEXT SITE VISIT BE CONDUCTED JOINTLY WITH CCNE DURING THE NEXT ACCREDITATION SITE VISIT, ANTICIPATED 2029.**
    - **THE KENTUCKY CHRISTIAN UNIVERSITY BSN PROGRAM CONTINUE TO BE AN APPROVED PROGRAM OF NURSING.**

### **Maysville Community and Technical College ADN Program**

- **ACCEPTED THE NOVEMBER 12-15, 2019, SITE VISIT REPORT OF THE MAYSVILLE COMMUNITY AND TECHNICAL COLLEGE ADN PROGRAM. THE REQUIREMENTS TO BE MET, AS STATED IN THE REPORT, ARE AS FOLLOWS:**
  1. **BY AUGUST 1, 2020, ASSURE THAT THE GOVERNING INSTITUTION PROVIDES EVIDENCE THAT FISCAL RESOURCES ARE ADEQUATE TO SUPPORT PROGRAM MISSION, PROCESSES, SECURITY, AND OUTCOMES.**
  2. **BY AUGUST 1, 2020, FOR ALL CAMPUS LOCATIONS, ASSURE THERE IS CLERICAL STAFF SUFFICIENT TO MEET THE NEEDS OF THE NURSING PROGRAM FOR THE ADMINISTRATOR, FACULTY, AND STUDENTS.**
  3. **BY AUGUST 1, 2020, ENSURE THAT THERE ARE SUFFICIENT NUMBER OF FACULTY TO IMPLEMENT THE CURRICULUM AS DETERMINED BY PROGRAM OUTCOMES, COURSE OBJECTIVES, THE LEVEL OF THE STUDENTS, THE NUMBER OF STUDENTS AND CLASSES ADMITTED ANNUALLY, AND THE EDUCATIONAL TECHNOLOGY UTILIZED.**
  4. **BY AUGUST 1, 2020, ENSURE THAT NURSE FACULTY AND CLINICAL INSTRUCTORS HAVE AND MAINTAIN EXPERTISE IN THE CLINICAL OR FUNCTIONAL AREA OF RESPONSIBILITY.**
  5. **BY AUGUST 1, 2020, ENSURE WORKLOAD REPORTS ARE ON FILE AND AVAILABLE FOR EACH FACULTY MEMBER.**
  6. **BY AUGUST 1, 2021, ENSURE THAT THE PROGRAM EVALUATION VALIDATES THAT IDENTIFIED PROGRAM OUTCOMES HAVE BEEN ACHIEVED AND PROVIDES EVIDENCE OF IMPROVEMENT BASED ON AN ANALYSIS OF THOSE RESULTS.**

7. **BY AUGUST 1, 2020, ENSURE THAT THERE ARE OPPORTUNITIES AND DEVELOPED POLICIES FOR STUDENTS TO PARTICIPATE IN THE CURRICULUM PLAN, AS WELL AS PROGRAM DEVELOPMENT, IMPLEMENTATION, AND GOVERNANCE.**
8. **BY AUGUST 1, 2021, ENSURE THAT FACULTY ARE ENGAGED IN EVIDENCE-BASED PLANNING AND EVALUATION THAT INCORPORATES A SYSTEMATIC REVIEW OF THE PROGRAM OF NURSING THAT RESULTS IN CONTINUING IMPROVEMENT.**
9. **BY AUGUST 1, 2021, ENSURE THAT THE EVALUATION PROCESS IS EVIDENCE-BASED, INCLUDES EVIDENCE THAT DATA COLLECTION IS ON-GOING, AND REFLECTS THE COLLECTION, AGGREGATE ANALYSIS, AND TRENDING OF DATA.**
10. **BY AUGUST 1, 2020, ENSURE THAT THE EVALUATION PLAN INCLUDES SPECIFIC RESPONSIBILITIES FOR INDIVIDUALS OR GROUPS RESPONSIBLE AND FREQUENCY OF DATA COLLECTION FOR EVALUATING THE NURSING PROGRAM.**
11. **BY AUGUST 1, 2020, ENSURE THAT COURSES OFFERED AS DISTANCE EDUCATION ARE EVALUATED FOR EDUCATIONAL EFFECTIVENESS IN COMPARISON TO IN-SEAT INSTRUCTIONAL METHODS.**
12. **BY AUGUST 1, 2021, ENSURE THAT THE EVALUATION REPORT PROVIDES EVIDENCE THAT THE OUTCOMES OF THE EVALUATION PROCESS ARE USED TO IMPROVE THE QUALITY AND STRENGTH OF THE PROGRAM.**
  - **THE PROGRAM OF NURSING IS TO SUBMIT QUARTERLY PROGRESS REPORTS WITH SUPPORTIVE EVIDENCE CONCERNING THE PROGRESS IN THE IMPLEMENTATION OF THE REQUIREMENTS TO BE MET BEGINNING MAY 2020.**
  - **A FOLLOW UP, FOCUSED SITE VISIT SHALL BE CONDUCTED IN TWO (2) YEARS TO DETERMINE PROGRESS IN THE IMPLEMENTATION OF THE REQUIREMENTS TO BE MET.**
  - **THE PROGRAM OF NURSING TO SUBMIT A SELF-EVALUATION REPORT SIXTY (60) DAYS PRIOR TO THE SCHEDULED FOCUSED SITE VISIT CONCERNING THE PROGRESS IN THE IMPLEMENTATION OF THE REQUIREMENTS TO BE MET.**
  - **THE MAYSVILLE C&TC ASSOCIATE DEGREE NURSING PROGRAM CONTINUE TO BE AN APPROVED PROGRAM OF NURSING.**

**Maysville Community and Technical College ADN Program – Licking Valley Campus**

- **ACCEPTED THE NOVEMBER 12-15, 2019, SITE VISIT REPORT OF THE MAYSVILLE COMMUNITY AND TECHNICAL COLLEGE ADN PROGRAM, LICKING VALLEY CAMPUS, CYNTHIANA, KY. THE REQUIREMENTS TO BE MET AS STATED IN THE REPORT, ARE AS FOLLOWS:**
  1. **BY AUGUST 1, 2020, ASSURE THAT THE GOVERNING INSTITUTION PROVIDES EVIDENCE THAT FISCAL RESOURCES ARE ADEQUATE TO SUPPORT PROGRAM MISSION, PROCESSES, SECURITY, AND OUTCOMES.**
  2. **BY AUGUST 1, 2020, FOR ALL CAMPUS LOCATIONS, ASSURE THERE IS CLERICAL STAFF SUFFICIENT TO MEET THE NEEDS OF THE NURSING PROGRAM FOR THE ADMINISTRATOR, FACULTY, AND STUDENTS.**

3. **BY AUGUST 1, 2020, ENSURE THAT THERE ARE SUFFICIENT NUMBER OF FACULTY TO IMPLEMENT THE CURRICULUM AS DETERMINED BY PROGRAM OUTCOMES, COURSE OBJECTIVES, THE LEVEL OF THE STUDENTS, THE NUMBER OF STUDENTS AND CLASSES ADMITTED ANNUALLY, AND THE EDUCATIONAL TECHNOLOGY UTILIZED.**
4. **BY AUGUST 1, 2020, ENSURE THAT NURSE FACULTY AND CLINICAL INSTRUCTORS HAVE AND MAINTAIN EXPERTISE IN THE CLINICAL OR FUNCTIONAL AREA OF RESPONSIBILITY.**
5. **BY AUGUST 1, 2020, ENSURE WORKLOAD REPORTS ARE ON FILE AND AVAILABLE FOR EACH FACULTY MEMBER.**
6. **BY AUGUST 1, 2021, ENSURE THAT THE PROGRAM EVALUATION VALIDATES THAT IDENTIFIED PROGRAM OUTCOMES HAVE BEEN ACHIEVED AND PROVIDES EVIDENCE OF IMPROVEMENT BASED ON AN ANALYSIS OF THOSE RESULTS.**
7. **BY AUGUST 1, 2020, ENSURE THAT THERE ARE OPPORTUNITIES AND DEVELOPED POLICIES FOR STUDENTS TO PARTICIPATE IN THE CURRICULUM PLAN, AS WELL AS PROGRAM DEVELOPMENT, IMPLEMENTATION, AND GOVERNANCE.**
8. **BY AUGUST 1, 2021, ENSURE THAT FACULTY ARE ENGAGED IN EVIDENCE-BASED PLANNING AND EVALUATION THAT INCORPORATES A SYSTEMATIC REVIEW OF THE PROGRAM OF NURSING THAT RESULTS IN CONTINUING IMPROVEMENT.**
9. **BY AUGUST 1, 2021, ENSURE THAT THE EVALUATION PROCESS IS EVIDENCE-BASED, INCLUDES EVIDENCE THAT DATA COLLECTION IS ON-GOING, AND REFLECTS THE COLLECTION, AGGREGATE ANALYSIS, AND TRENDING OF DATA.**
10. **BY AUGUST 1, 2020, ENSURE THAT THE EVALUATION PLAN INCLUDES SPECIFIC RESPONSIBILITIES FOR INDIVIDUALS OR GROUPS RESPONSIBLE AND FREQUENCY OF DATA COLLECTION FOR EVALUATING THE NURSING PROGRAM.**
11. **BY AUGUST 1, 2020, ENSURE THAT COURSES OFFERED AS DISTANCE EDUCATION ARE EVALUATED FOR EDUCATIONAL EFFECTIVENESS IN COMPARISON TO IN-SEAT INSTRUCTIONAL METHODS.**
12. **BY AUGUST 1, 2021, ENSURE THAT THE EVALUATION REPORT PROVIDES EVIDENCE THAT THE OUTCOMES OF THE EVALUATION PROCESS ARE USED TO IMPROVE THE QUALITY AND STRENGTH OF THE PROGRAM.**
  - **THE PROGRAM OF NURSING IS TO SUBMIT QUARTERLY PROGRESS REPORTS WITH SUPPORTIVE EVIDENCE CONCERNING THE PROGRESS IN THE IMPLEMENTATION OF THE REQUIREMENTS TO BE MET BEGINNING MAY 2020.**
  - **A FOLLOW UP, FOCUSED SITE VISIT SHALL BE CONDUCTED IN TWO (2) YEARS TO DETERMINE PROGRESS IN THE IMPLEMENTATION OF THE REQUIREMENTS TO BE MET.**
  - **THE PROGRAM OF NURSING TO SUBMIT A SELF-EVALUATION REPORT SIXTY (60) DAYS PRIOR TO THE SCHEDULED FOCUSED SITE VISIT CONCERNING THE PROGRESS IN THE IMPLEMENTATION OF THE REQUIREMENTS TO BE MET.**

- **THE MAYSVILLE C&TC ASSOCIATE DEGREE NURSING PROGRAM, LICKING VALLEY CAMPUS, CYNTHIANA, KY, CONTINUE TO BE AN APPROVED PROGRAM OF NURSING.**

#### **Maysville Community and Technical College PN Program**

- **ACCEPTED THE NOVEMBER 12-15, 2019, SITE VISIT REPORT OF THE MAYSVILLE COMMUNITY AND TECHNICAL COLLEGE PN PROGRAM. THE REQUIREMENTS TO BE MET, AS STATED IN THE REPORT, ARE AS FOLLOWS:**
  1. **BY AUGUST 1, 2020, ASSURE THAT THE GOVERNING INSTITUTION PROVIDES EVIDENCE THAT FISCAL RESOURCES ARE ADEQUATE TO SUPPORT PROGRAM MISSION, PROCESSES, SECURITY, AND OUTCOMES.**
  2. **BY AUGUST 1, 2020, FOR ALL CAMPUS LOCATIONS, ASSURE THERE IS CLERICAL STAFF SUFFICIENT TO MEET THE NEEDS OF THE NURSING PROGRAM FOR THE ADMINISTRATOR, FACULTY, AND STUDENTS.**
  3. **BY AUGUST 1, 2020, ENSURE THAT THERE ARE SUFFICIENT NUMBER OF FACULTY TO IMPLEMENT THE CURRICULUM AS DETERMINED BY PROGRAM OUTCOMES, COURSE OBJECTIVES, THE LEVEL OF THE STUDENTS, THE NUMBER OF STUDENTS AND CLASSES ADMITTED ANNUALLY, AND THE EDUCATIONAL TECHNOLOGY UTILIZED.**
  4. **BY AUGUST 1, 2020, ENSURE THAT NURSE FACULTY AND CLINICAL INSTRUCTORS HAVE AND MAINTAIN EXPERTISE IN THE CLINICAL OR FUNCTIONAL AREA OF RESPONSIBILITY.**
  5. **BY AUGUST 1, 2020, ENSURE WORKLOAD REPORTS ARE ON FILE AND AVAILABLE FOR EACH FACULTY MEMBER.**
  6. **BY AUGUST 1, 2021, ENSURE THAT THE PROGRAM EVALUATION VALIDATES THAT IDENTIFIED PROGRAM OUTCOMES HAVE BEEN ACHIEVED AND PROVIDES EVIDENCE OF IMPROVEMENT BASED ON AN ANALYSIS OF THOSE RESULTS.**
  7. **BY AUGUST 1, 2020, ENSURE THAT THERE ARE OPPORTUNITIES AND DEVELOPED POLICIES FOR STUDENTS TO PARTICIPATE IN THE CURRICULUM PLAN, AS WELL AS PROGRAM DEVELOPMENT, IMPLEMENTATION, AND GOVERNANCE.**
  8. **BY AUGUST 1, 2021, ENSURE THAT FACULTY ARE ENGAGED IN EVIDENCE-BASED PLANNING AND EVALUATION THAT INCORPORATES A SYSTEMATIC REVIEW OF THE PROGRAM OF NURSING THAT RESULTS IN CONTINUING IMPROVEMENT.**
  9. **BY AUGUST 1, 2021, ENSURE THAT THE EVALUATION PROCESS IS EVIDENCE-BASED, INCLUDES EVIDENCE THAT DATA COLLECTION IS ON-GOING, AND REFLECTS THE COLLECTION, AGGREGATE ANALYSIS, AND TRENDING OF DATA.**
  10. **BY AUGUST 1, 2020, ENSURE THAT THE EVALUATION PLAN INCLUDES SPECIFIC RESPONSIBILITIES FOR INDIVIDUALS OR GROUPS RESPONSIBLE AND FREQUENCY OF DATA COLLECTION FOR EVALUATING THE NURSING PROGRAM.**
  11. **BY AUGUST 1, 2021, ENSURE THAT THE EVALUATION REPORT PROVIDES EVIDENCE THAT THE OUTCOMES OF THE EVALUATION PROCESS ARE USED TO IMPROVE THE QUALITY AND STRENGTH OF THE PROGRAM.**

- **THE PROGRAM OF NURSING IS TO SUBMIT QUARTERLY PROGRESS REPORTS WITH SUPPORTIVE EVIDENCE CONCERNING THE PROGRESS IN THE IMPLEMENTATION OF THE REQUIREMENTS TO BE MET BEGINNING MAY 2020.**
- **A FOLLOW UP, FOCUSED SITE VISIT SHALL BE CONDUCTED IN TWO (2) YEARS TO DETERMINE PROGRESS IN THE IMPLEMENTATION OF THE REQUIREMENTS TO BE MET.**
- **THE PROGRAM OF NURSING TO SUBMIT A SELF-EVALUATION REPORT SIXTY (60) DAYS PRIOR TO THE SCHEDULED FOCUSED SITE VISIT CONCERNING THE PROGRESS IN THE IMPLEMENTATION OF THE REQUIREMENTS TO BE MET.**
- **THE MAYSVILLE C&TC PRACTICAL NURSING PROGRAM CONTINUE TO BE AN APPROVED PROGRAM OF NURSING.**

**Maysville Community and Technical College PN Program – Rowan Campus**

- **ACCEPTED THE NOVEMBER 12-15, 2019, SITE VISIT REPORT OF THE MAYSVILLE COMMUNITY AND TECHNICAL COLLEGE PN PROGRAM, ROWAN CAMPUS, MOREHEAD, KY. THE REQUIREMENTS TO BE MET AS STATED IN THE REPORT, ARE AS FOLLOWS:**
  1. **BY AUGUST 1, 2020, ASSURE THAT THE GOVERNING INSTITUTION PROVIDES EVIDENCE THAT FISCAL RESOURCES ARE ADEQUATE TO SUPPORT PROGRAM MISSION, PROCESSES, SECURITY, AND OUTCOMES.**
  2. **BY AUGUST 1, 2020, FOR ALL CAMPUS LOCATIONS, ASSURE THERE IS CLERICAL STAFF SUFFICIENT TO MEET THE NEEDS OF THE NURSING PROGRAM FOR THE ADMINISTRATOR, FACULTY, AND STUDENTS.**
  3. **BY AUGUST 1, 2020, ENSURE THAT THERE ARE SUFFICIENT NUMBER OF FACULTY TO IMPLEMENT THE CURRICULUM AS DETERMINED BY PROGRAM OUTCOMES, COURSE OBJECTIVES, THE LEVEL OF THE STUDENTS, THE NUMBER OF STUDENTS AND CLASSES ADMITTED ANNUALLY, AND THE EDUCATIONAL TECHNOLOGY UTILIZED.**
  4. **BY AUGUST 1, 2020, ENSURE THAT NURSE FACULTY AND CLINICAL INSTRUCTORS HAVE AND MAINTAIN EXPERTISE IN THE CLINICAL OR FUNCTIONAL AREA OF RESPONSIBILITY.**
  5. **BY AUGUST 1, 2020, ENSURE WORKLOAD REPORTS ARE ON FILE AND AVAILABLE FOR EACH FACULTY MEMBER.**
  6. **BY AUGUST 1, 2021, ENSURE THAT THE PROGRAM EVALUATION VALIDATES THAT IDENTIFIED PROGRAM OUTCOMES HAVE BEEN ACHIEVED AND PROVIDES EVIDENCE OF IMPROVEMENT BASED ON AN ANALYSIS OF THOSE RESULTS.**
  7. **BY AUGUST 1, 2020, ENSURE THAT THERE ARE OPPORTUNITIES AND DEVELOPED POLICIES FOR STUDENTS TO PARTICIPATE IN THE CURRICULUM PLAN, AS WELL AS PROGRAM DEVELOPMENT, IMPLEMENTATION, AND GOVERNANCE.**
  8. **BY AUGUST 1, 2021, ENSURE THAT FACULTY ARE ENGAGED IN EVIDENCE-BASED PLANNING AND EVALUATION THAT INCORPORATES A SYSTEMATIC REVIEW OF THE PROGRAM OF NURSING THAT RESULTS IN CONTINUING IMPROVEMENT.**



9. **BY AUGUST 1, 2021, ENSURE THAT THE EVALUATION PROCESS IS EVIDENCE-BASED, INCLUDES EVIDENCE THAT DATA COLLECTION IS ON-GOING, AND REFLECTS THE COLLECTION, AGGREGATE ANALYSIS, AND TRENDING OF DATA.**
10. **BY AUGUST 1, 2020, ENSURE THAT THE EVALUATION PLAN INCLUDES SPECIFIC RESPONSIBILITIES FOR INDIVIDUALS OR GROUPS RESPONSIBLE AND FREQUENCY OF DATA COLLECTION FOR EVALUATING THE NURSING PROGRAM.**
11. **BY AUGUST 1, 2021, ENSURE THAT THE EVALUATION REPORT PROVIDES EVIDENCE THAT THE OUTCOMES OF THE EVALUATION PROCESS ARE USED TO IMPROVE THE QUALITY AND STRENGTH OF THE PROGRAM.**
  - **THE PROGRAM OF NURSING IS TO SUBMIT QUARTERLY PROGRESS REPORTS WITH SUPPORTIVE EVIDENCE CONCERNING THE PROGRESS IN THE IMPLEMENTATION OF THE REQUIREMENTS TO BE MET BEGINNING MAY 2020.**
  - **A FOLLOW UP, FOCUSED SITE VISIT SHALL BE CONDUCTED IN TWO (2) YEARS TO DETERMINE PROGRESS IN THE IMPLEMENTATION OF THE REQUIREMENTS TO BE MET.**
  - **THE PROGRAM OF NURSING TO SUBMIT A SELF-EVALUATION REPORT SIXTY (60) DAYS PRIOR TO THE SCHEDULED FOCUSED SITE VISIT CONCERNING THE PROGRESS IN THE IMPLEMENTATION OF THE REQUIREMENTS TO BE MET.**
  - **THE MAYSVILLE C&TC PRACTICAL NURSING PROGRAM, ROWAN CAMPUS, MOREHEAD, KY, CONTINUE TO BE AN APPROVED PROGRAM OF NURSING.**

#### **Maysville Community and Technical College PN Program – Montgomery Campus**

- **ACCEPTED THE NOVEMBER 12-15, 2019, SITE VISIT REPORT OF THE MAYSVILLE C&TC PN PROGRAM, MONTGOMERY CAMPUS, MT. STERLING, KY. THE REQUIREMENTS TO BE MET, AS STATED IN THE REPORT, ARE AS FOLLOWS:**
  1. **BY AUGUST 1, 2020, ASSURE THAT THE GOVERNING INSTITUTION PROVIDES EVIDENCE THAT FISCAL RESOURCES ARE ADEQUATE TO SUPPORT PROGRAM MISSION, PROCESSES, SECURITY, AND OUTCOMES.**
  2. **BY AUGUST 1, 2020, FOR ALL CAMPUS LOCATIONS, ASSURE THERE IS CLERICAL STAFF SUFFICIENT TO MEET THE NEEDS OF THE NURSING PROGRAM FOR THE ADMINISTRATOR, FACULTY, AND STUDENTS.**
  3. **BY AUGUST 1, 2020, ENSURE THAT THERE ARE SUFFICIENT NUMBER OF FACULTY TO IMPLEMENT THE CURRICULUM AS DETERMINED BY PROGRAM OUTCOMES, COURSE OBJECTIVES, THE LEVEL OF THE STUDENTS, THE NUMBER OF STUDENTS AND CLASSES ADMITTED ANNUALLY, AND THE EDUCATIONAL TECHNOLOGY UTILIZED.**
  4. **BY AUGUST 1, 2020, ENSURE THAT NURSE FACULTY AND CLINICAL INSTRUCTORS HAVE AND MAINTAIN EXPERTISE IN THE CLINICAL OR FUNCTIONAL AREA OF RESPONSIBILITY.**
  5. **BY AUGUST 1, 2020, ENSURE WORKLOAD REPORTS ARE ON FILE AND AVAILABLE FOR EACH FACULTY MEMBER.**

6. **BY AUGUST 1, 2021, ENSURE THAT THE PROGRAM EVALUATION VALIDATES THAT IDENTIFIED PROGRAM OUTCOMES HAVE BEEN ACHIEVED AND PROVIDES EVIDENCE OF IMPROVEMENT BASED ON AN ANALYSIS OF THOSE RESULTS.**
7. **BY AUGUST 1, 2020, ENSURE THAT THERE ARE OPPORTUNITIES AND DEVELOPED POLICIES FOR STUDENTS TO PARTICIPATE IN THE CURRICULUM PLAN, AS WELL AS PROGRAM DEVELOPMENT, IMPLEMENTATION, AND GOVERNANCE.**
8. **BY AUGUST 1, 2021, ENSURE THAT FACULTY ARE ENGAGED IN EVIDENCE-BASED PLANNING AND EVALUATION THAT INCORPORATES A SYSTEMATIC REVIEW OF THE PROGRAM OF NURSING THAT RESULTS IN CONTINUING IMPROVEMENT.**
9. **BY AUGUST 1, 2021, ENSURE THAT THE EVALUATION PROCESS IS EVIDENCE-BASED, INCLUDES EVIDENCE THAT DATA COLLECTION IS ON-GOING, AND REFLECTS THE COLLECTION, AGGREGATE ANALYSIS, AND TRENDING OF DATA.**
10. **BY AUGUST 1, 2020, ENSURE THAT THE EVALUATION PLAN INCLUDES SPECIFIC RESPONSIBILITIES FOR INDIVIDUALS OR GROUPS RESPONSIBLE AND FREQUENCY OF DATA COLLECTION FOR EVALUATING THE NURSING PROGRAM.**
11. **BY AUGUST 1, 2021, ENSURE THAT THE EVALUATION REPORT PROVIDES EVIDENCE THAT THE OUTCOMES OF THE EVALUATION PROCESS ARE USED TO IMPROVE THE QUALITY AND STRENGTH OF THE PROGRAM.**
  - **THE PROGRAM OF NURSING IS TO SUBMIT QUARTERLY PROGRESS REPORTS WITH SUPPORTIVE EVIDENCE CONCERNING THE PROGRESS IN THE IMPLEMENTATION OF THE REQUIREMENTS TO BE MET BEGINNING MAY 2020.**
  - **A FOLLOW UP, FOCUSED SITE VISIT SHALL BE CONDUCTED IN TWO (2) YEARS TO DETERMINE PROGRESS IN THE IMPLEMENTATION OF THE REQUIREMENTS TO BE MET.**
  - **THE PROGRAM OF NURSING TO SUBMIT A SELF-EVALUATION REPORT SIXTY (60) DAYS PRIOR TO THE SCHEDULED FOCUSED SITE VISIT CONCERNING THE PROGRESS IN THE IMPLEMENTATION OF THE REQUIREMENTS TO BE MET.**
  - **THE MAYSVILLE C&TC PRACTICAL NURSING PROGRAM, MONTGOMERY CAMPUS, MT. STERLING, KY, CONTINUE TO BE AN APPROVED PROGRAM OF NURSING.**

Gale Wise recused herself from all discussions of Kentucky Christian University.

Michele Dickens recused herself from all discussions of Campbellsville University.

### **CAMPBELLSVILLE UNIVERSITY REQUEST TO EXTEND INTERIM PROGRAM ADMINISTRATOR APPOINTMENT**

The Board considered the letter of request from Campbellsville University

- **APPROVED THE REQUEST FOR CAMPBELLSVILLE UNIVERSITY TO EXTEND THE INTERIM PROGRAM ADMINISTRATOR APPOINTMENT TO MARCH 2020.**

Michele Dickens recused herself from the discussion of Campbellsville University.

## **PRACTICE COMMITTEE**

The report of the Practice Committee meeting held January 17, 2020 was presented. The Board reviewed and accepted the reports as written and the following actions were taken:

- **APPROVED AMENDMENTS TO 201 KAR 20:057 SCOPE AND STANDARDS OF PRACTICE OF ADVANCE PRACTICE REGISTERED NURSES, AS PRESENTED, BE PROMULGATED.**
- **APPROVED THAT IT IS NOT WITHIN THE SCOPE OF PRACTICE OF A LICENSED PRACTICAL NURSE (LPN) TO REMOVE A CHEST TUBE.**

**IT IS WITHIN THE SCOPE OR PRACTICE OF A REGISTERED NURSE (RN), WHO IS EDUCATIONALLY PREPARED AND CLINICALLY COMPETENT, TO REMOVE CHEST TUBES WITH AN ORDER OF A PHYSICIAN OR OTHER QUALIFIED PROVIDER, WHO IS IMMEDIATELY AVAILABLE, AND IN ACCORDANCE WITH A FACILITY'S POLICIES AND PROCEDURES.**

- **APPROVED ADVISORY OPINION STATEMENT (AOS) #30 SCHOOL NURSING PRACTICE, AS REVISED, BE APPROVED.**

**ADVISORY OPINION STATEMENT (AOS) #1 ROLE OF THE RN/LPN IN SPINAL SCREENING FOR DETECTION OF COMMON ABNORMAL/CURVATURES OF THE SPINE -SCHOOL SCREENINGS, BE WITHDRAWN.**

- **APPROVED ADVISORY OPINION STATEMENT (AOS) #8 NURSES PRACTICING IN THE PERIOPERATIVE SETTING, AS REVISED, BE APPROVED.**

## **CERTIFIED PROFESSIONAL MIDWIFE (CPM) ADVISORY COUNCIL AND TRANSFER GUIDELINES WORKGROUP**

No Report

## **GOVERNANCE COMMITTEE**

The report of the Governance Committee meeting held January 16, 2020 was presented. The Board accepted the report as written and the following actions were taken:

- **APPROVED THE PROPOSED AMENDMENTS TO 201 KAR 20:162, 230, 370, AND 410.**

## **CONSUMER PROTECTION COMMITTEE**

The report of the Consumer Protection Committee meeting held January 16, 2020 was presented. The Board reviewed and accepted the report as written.

## **ADVANCED PRACTICE REGISTERED NURSE COUNCIL**

No Report

## **DIALYSIS TECHNICIAN ADVISORY COUNCIL**

No Report

**CLOSED SESSION**

Upon proper motion and second, the meeting was moved to closed session at 10:49 a.m. to discuss Recommended Orders and Personnel Actions. The meeting was reconvened in open session at 11:08 a.m.

**ACTION ON LICENSES**

The President called for action on Recommended Orders.

- **AFTER HAVING CONSIDERED THE RECORD AND THE EXCEPTIONS FILED, THE FOLLOWING DECISIONS WERE ACCEPTED AND THE ORDERS WERE APPROVED:**

<b>Decision Number</b>	<b>Name</b>	<b>License Number</b>
011-02-20	Smith, Joseph	DT#8001603
012-02-20	Weakley, Chassity Ann	LPN#2037804

Following Review of Personnel Actions, the Board Approved the Actions as Provided

**ADJOURNMENT**

Upon proper motion and second, the meeting was adjourned at 11:12 a.m.

**ATTEST**

**APPROVED:**

\_\_\_\_\_

President

\_\_\_\_\_

Date